

**KERALA UNIVERSITY OF HEALTH SCIENCES  
THRISSUR, KERALA 680596**

**Abstract**

KUHS- Examination- Revision of Remuneration, Travelling Allowance & Halt Allowance to Examiners/staff-Orders issued.

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**Examination Branch**

No. KUHS/Exam Gen/5358/GC/2015(10)

18/11/2015

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Read: 1) U.O no KUHS/002822/Exam Gen/2014-15 dtd 25/03/15.  
2) U.O no KUHS/Exam Gen/5358/GC/2015(3) dtd 29/07/2015  
3) Minutes of the 28<sup>th</sup> meeting of the Governing Council dtd 18.09.2015.

**Order**

Vide paper read (1), the rates of remuneration and Travelling Allowance structure for different personnel involved in various stages of the conduct of the examinations and valuation of Answer Books were revised w.e.f. 01.04.2015. Vide paper read (2) above, orders were issued to implement the decision with regard to the revision of the remuneration to chairperson of university theory valuation camp and also to constitute an expert committee to look into the matter of remuneration structure of examiners including chairperson. The committee constituted under the said resolution met on 03.09.2015 and recommended to revise the remuneration in respect of the items mentioned in the *annexure*.

Vide paper read (3), the 28<sup>th</sup> Governing Council, vide agenda no 28.13 resolved to approve the minutes of 17<sup>th</sup> meeting of the Finance Committee.

The Honourable Vice Chancellor has accorded sanction to implement the decision of 28<sup>th</sup> meeting of the Governing council with regard to the revision of the remuneration/TA in connection with the conduct of examinations. The earlier orders in this regard stands modified and the revised rates are given in the annexure. The revision of remuneration in respect of Chairperson of CV camps is made with retrospective effect from 01.04.2015 and all other revisions prospectively from the commencement of examinations from 1<sup>st</sup> October 2015 onwards.

Orders are issued accordingly.

Sd/-

Controller of Examinations.

To: Finance Sn  
Copy to: PS to VC, PA to PVC, PA to Registrar,  
PA to CE, PA to FO, Academic Sn, Admin Sn, IT Sn  
stock file, file copy

Forwarded by order

Section Officer  
Exam General

**ANNEXURE**

<b>Revised rate of remuneration and Travelling Allowance in connection with the conduct of examinations with effect from 01.10.2015</b>			
<b>SI No.</b>	<b>Item of work</b>	<b>Existing rate of remuneration (Amount in Rs.)</b>	<b>Revised rate of Remuneration (Amount in Rs.)</b>
1	Question Paper setting-Under Graduate examinations- per QP		
	Less than 3 hours	300	400
	3 hours and above	500	700
2	Question Paper setting-Post Graduate examinations- per QP		
	Less than 3 hours	750	750
	3 hours and above	750	1000
3	Question Paper setting-Super speciality examination -per QP		
	Super Speciality	1000	1200
4	Proof Reading/Scrutiny-per QP		
	Proof Reading/Scrutiny	100	120
5	Evaluation Guidelines		
	Evaluation Guidelines shall be prepared by the Chairperson of the CV camp himself/herself or any evaluator of the CV camp under him/her. Whenever there is a policy change in this regard, the CE shall take approval for the same from the Board of Examinations and from GC.		

6	Conduct of Theory Examination		
	Preliminary Arrangement		
	Administrative Officer/Office Supdt.	150	200
	Clerk	100	130
	Peon	50	100
	Designation of Asst. Chief Superintendent is done away with.		
7	Observer/Assessor/Inspector -per day		
	Observer/Assessor/Inspector	500	750
	The Observer's remuneration and TA (including minimum TA) shall be paid by the University directly to them. The observers shall forward the bills to CE for certifying the receipt of report and satisfactory completion of duty.		
8	Squad Chief and members-per day		
	Squad Chief and members	500	1250
	If the Chief and members of the squad hire a taxi cab, actual taxi fare will be reimbursed by University to one of the members only on production of trip sheet. In cases of using own car, taxi fare at the rate fixed by Govt., from time to time, will be reimbursed to one of the members only. Bills shall be routed through CE as in the case of Observers. Journey should be performed by shortest route from the H.Q. of the person claiming the TA bill.		
9	University Practical Convener		
	University Practical Convener	1500	UG 2000

			PG	2500
10	Centre Chairperson- PG Practical Examination			
	Centre Chairperson	500(for entire examination)	R.500/- per day/per subject to a maximum of Rs.1500/- for the entire examination	
11	Centre Chairperson- Super Speciality Practical Examination			
	Centre Chairperson	Rs.1000/- per subject for the entire examination	Rs.1000/- per day/per subject to a maximum of Rs.2000/- for the entire examination.	
12	Upper limit of Remuneration for practical examination-per day			
	Upper limit of remuneration to Examiners for <b>Pharm D, Pharm D (PB) and M Pharm</b> practical examinations.	Rs.4000/- per day	Rs.6000/- per day. When the no of candidates is more than 20, the examination shall be extended to the second day only when there are more than five candidates over and above 20 candidates.	
13	Accommodation of External Examiners from outside the state			
	External examiners' accommodation (for PG and Super Speciality Practical Examinations only)	Rs.2000/-per day in corporation areas and Rs. 1500/- per day in other areas.	Rs. 2000/- per day in all areas. In addition to the accommodation charges, one third of halt allowance (Rs.400/- now) will also be paid.	

14	Remuneration-CV Camp		
	UG theory valuation Chairperson at CV camp	Rs.3/- per valuation	In addition to the existing Rs.3/- per valuation, Rs.700/- per day.
	Camp Officer - Outside University Head Quarters	Rs.400/- per day as special camp allowance	In addition to the special camp allowance, accommodation charges will also be paid at the following rates: i) Officer (SO and above) -Rs.1000 per day ii) Assistant, DEO & Others -Rs.750/- per day.
15	Travelling Allowance-External Examiners from outside the state		
	Travelling Allowance to External Examiners appointed for the conduct of practical examination	The external examiners from outside the state, travelling in own car, are eligible for Rs.7/-per KM. In such cases prior permission from Registrar through CE is to be obtained.	
		Taxi fare for local conveyance shall be paid for both ways on the basis of onward taxi trip sheet or pre-paid taxi receipt.	
		The external examiners appointed for the conduct of examination shall be eligible for Taxi Fare at Govt. rate fixed from time to time (i.e.Rs.12/- per KM now). Prior permission is to be obtained from Registrar through CE for such journey.	
In all the cases, shortest route will be taken for calculation			

Sd/-

CONTROLLER OF EXAMINATIONS